

**Town of Dublin
Council Meeting
January 19, 2023**

The Town of Dublin held its monthly meeting on Thursday, January 19, 2023 at 7:00 p.m., in Council Chambers. Present: Mayor Benny Skeens. Council members present: Dallas Cox, Debbie Hager, Edith Hampton, Debbie Lyons, Steve Crigger and Wayne Seagle. Others present: Town Manager and Clerk of Council Tyler Kirkner, Town Attorney Samuel Campbell, Police Chief Dennis Lambert, Officer Emily Doney, Treasurer Rebecca Wright, Administrative Assistant Deanna Marshall and guest.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order.

Pledge of Allegiance

Dallas Cox led everyone in the pledge of allegiance.

Minutes-November 17, 2022

Mayor Skeens asked if there were any additions, corrections or deletions to the November 17, 2022 minutes. Steve Crigger made a motion to approve the minutes. Edith Hampton seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Reports of Officials

Rebecca Wright stated she had nothing to add.

Chief Lambert introduced their newest officer Emily Doney, who graduated from the academy in December.

Committee Reports/Authority Reports

NRV Airport Commission-Mr. Cox stated the master plan is coming along and getting ready for approval. They are getting ready to make corrections to the taxi way.

Pepper's Ferry-Mr. Crigger stated there were no updates at this time.

Virginia's First-Mrs. Lyons and Mrs. Hampton. Mrs. Lyons stated the last meeting was December 13th and there was nothing new to report. The chair and co-chair were reappointed at the December meeting.

Pulaski County Public Safety (REMSI)-Mrs. Lyons stated the next meeting will be February 3, 2023

NRRA-Mr. Kirkner-Mr. Kirkner stated the budget has been approved for next year, things are finically strong.

Mount Rogers Cigarette Tax Board-Mr. Kirkner stated there had been several reports of enforcement activity. Numerous cigarette packages were confiscated because they didn't have proper labeling.

Old Business

There was no old business to discuss.

New Business

Patrick County NRRA Resolution

Mr. Campbell stated Patrick County requested emergency access to the New River Resource on Cloyds Mountain in Patrick County on an emergency basis. This resolution is identical to the permission previously given to Smyth County. The term is less than six months and will terminate on June 30, 3023, however there is automatic renewal on a year-to-year basis as long as neither party gives the other notice not to renew. Patrick County will not be a regular user and they will be paying premium rates. Mr. Campbell read the resolution to council members (attached). Dallas Cox made a motion to approve the proclamation to allow Patrick County to use the landfill for a period specified plus automatic renewals. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Closed Session for sale of surplus property. Section 2.2-3711 A (3) Discussion or consideration of the acquisition or disposal of Real Property

Mayor Skeens entertained a motion to enter into closed session per 2.2-3711 A3 "Code of Virginia". Edith Hampton made a motion to enter into closed session. Steve Crigger seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Re-enter Closed Session Per 2.2-3711 A3 of the Code of Virginia

Mayor Skeens called the meeting back to order per 2.2-3711 A3, "Code of Virginia". Steve Crigger made a motion that only those items listed were discussed in closed session. Wayne Seagle seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Budget

Contracts in Progress (CIP)							
	Month Reporting		General Fund		Enterprise Fund		
	31-Dec-22		Revenue	Expenditures	Revenue	Expenditures	
	December	budget	2,033,029	2,033,029	4,720,339	4,720,339	
			1,040,980	812,384	3,272,122	1,556,531	
		Actual	51%	40%	69%	33%	
			50%	50%	50%	50%	
			1%	-10%	19%	-17%	
			Below Est	Below Est.	Above Est	Below Estim.	

Contracts in Progress (CIP)			Adjusted				
	Month Reporting		General Fund		Enterprise Fund	Enterpr. Revenue -Arpa	
	31-Dec-22		Revenue	Expenditures	Revenue	Expenditures	4,720,339
	December	budget	2,033,029	2,033,029	3,379,868	3,379,868	1,340,471
			1,040,980	812,384	1,931,651	1,556,531	Actual Revenue -Arpa
		Actual	51%	40%	57%	46%	3,272,122
			50%	50%	50%	50%	1,340,471
			1%	-10%	7%	-4%	10/31/2022
			Below Est	Below Est.	Above Est	Below Estim.	1,931,651

Things “Well done” by staff and departments

Mr. Kirkner stated Randy Olverson and Kim Dalton would receive the “Well Done” this month. Randy is progressing well with the meter reader job showing interest and leadership. Kim has been instrumental in purchasing and setting up a new water billing system.

Public Comment

There were no public comments.

Mr. Campbell stated Chief Lambert forwarded a notification of the “Handle with Care” program put forth by the Pulaski County School Board which is intended to protect the student population. They have requested the law enforcement agencies in the County enter into a memorandum of understanding between the Police agencies and the School Board. It states if one of the School Board students is involved in a traumatic event or exposed to trauma and the police agency is involved in that event, the police agency will notify the School Board of the Childs’ involvement. Mr. Campbell recommended Council select and approve Chief Lambert to sign the agreement once he reads through it thoroughly and approves. Mr. Campbell stated there is no additional liability exposure to the Town or Police officers and/or the department. Chief Lambert stated the officers would be trained.

Steve Crigger made a motion to authorize Dennis Lambert as Chief of Police to enter into a memorandum of understanding with the Pulaski County School Board regarding notification of School Board students who are exposed to traumatic events upon Mr. Campbells review and approval of the notification. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

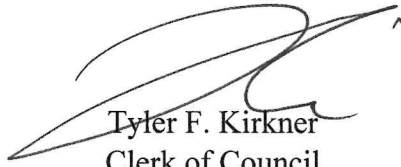
Edith Hampton Yes

Wayne Seagle Yes

All were in favor

Mayor Skeens adjourned the meeting.

Respectfully submitted,



Tyler F. Kirkner
Clerk of Council