

**Town of Dublin  
Council Meeting  
February 16, 2023**

The Town of Dublin held its monthly meeting on Thursday, February 16, 2023 at 7:00 p.m., in Council Chambers. Present: Mayor Benny Skeens. Council members present: Dallas Cox, Debbie Hager, Edith Hampton, Debbie Lyons, Steve Crigger and Wayne Seagle. Others present: Town Manager and Clerk of Council Tyler Kirkner, Town Attorney Samuel Campbell, Lieutenant David King, Superintendent of Utilities Darrin Cullip, Treasurer Rebecca Wright and Administrative Assistant Deanna Marshall.

**Call to Order**

Mayor Skeens welcomed everyone and called the meeting to order.

**Pledge of Allegiance**

Dallas Cox led everyone in the pledge of allegiance.

**Minutes-January 19, 2023**

Mayor Skeens asked if there were any corrections, deletions or additions to the January 19, 2023 minutes. Dallas Cox made a motion to approve the minutes. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

**Reports of Officials**

Darrin Cullip stated he was waiting on meters to come in for the meter replacement project. There have been serious delays in the shipments. Work will begin on Tate Avenue replacement project which will connect services on the new line.

There were no other official reports to add.

## **Committee Reports/Authority Reports**

NRV Airport Commission-Mr. Cox stated they were getting ready to start work on the 100-foot hanger. The airport is looking for an old Aircraft to be displayed for advertisement.

Pepper's Ferry-Mr. Crigger stated they were still going through the sulfate studies.

Virginia's First-Mrs. Lyons and Mrs. Hampton. Mrs. Lyons stated they will meet March 8<sup>th</sup>.

Pulaski County Public Safety (REMSI)-Mrs. Lyons/Ms. Hager. Mrs. Lyons stated Debbie Hager will be taking over as the primary representative for the town. There was a meeting scheduled for February 3<sup>rd</sup> but there were not enough attendees for a quorum. It will be rescheduled.

NRRA-Mr. Kirkner stated the budget was good and volume is good. Mr. Kirkner stated an alternate was not set up and after discussion with Mayor Skeens, we would like to ask Edith Hampton to serve. Mrs. Hampton stated she would be willing to serve as alternate.

Mount Rogers Cigarette Tax Board- Mr. Kirkner stated everything is going well; they are looking at another way of recovering/recouping the organizational inspections/changes to provide for the administrative costs. If it's taken to a percentage bases there will a minimal change to the Town.

## **Old Business**

There was no old business to discuss.

## **New Business**

### **Ramifications of new voting dates on the TOD organizational and regular Council Meetings-Resolution**

Sam Campbell stated the purpose of the resolution as a governing body of municipality, the governing body has to meet 6 times per fiscal year. The town has been meeting 10 times a calendar year which is also 10 times a fiscal year. In order to keep this action/inaction going, Council needs to adopt a resolution to confirm that Council will meet 10 times per year in regular meetings on the months of January through June and August through November. July and December meetings will continue to be excluded as far as regular meetings are concerned. Special meetings can be called at any time.

With the election dates changed by the General Assembly this resolution now establishes the Council's regular January meeting as the Council's organization meeting, at which the Town's vice-mayor shall be selected and the town's non-elected officers shall be appointed. If

council chooses to adopt the resolution it approves a 10-regular meeting per calendar year, authorizes no regular meeting in July or December. Affirms the meeting time and place; third Thursday of the month at 7 pm, Town Hall. Authorizes, *nunc pro tunc*, and ratifies, for all prior years, meeting of the Town's Council for its regular meetings only in the months of January through June and August through November. Item six confirms the selection of the Town's vice-mayor and the re-appointment of the Town's non-elected officers as approved by the Council at its regular meeting on June 16, 2022 and extends the terms of said selection and re-appointment until the Council's regular January, 2024 meeting, if Council chooses. Dallas Cox made a motion to accept the resolution. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

All were in favor

#### Giles "Through Truck Traffic" restriction's

Mr. Kirkner stated there have been safety concerns for the town employees and citizens on Giles Avenue from large trucks speeding down Giles Avenue. Giles is being used as a short cut to get to Rt 100 on their way to the landfill or other parts of the county. Mr. Kirkner stated he spoke with Jesse Miller at VDOT and there seems to be some agreement with the TOD but they must investigate and have a public hearing. The County would like to join the Town in this request. Mr. Kirkner stated this was informational currently and to gain Council's input and see what action the Council would like to take.

#### New Flooring in the Firehouse

Mr. Kirker stated new flooring has been installed in the administrative area of the firehouse. Mr. Kirkner recommended Council go to the site and check out the flooring and the new concrete driveway area out back.

#### One Bag Challenge

Mayor Skeens stated the Board of Supervisors has challenged the Towns, county businesses and residents to pick up trash, taking pictures before and after. The board will draw each month until the end of May and give out one hundred dollars for the most trash collected each month. Council members set Saturday, February 25<sup>th</sup> at 9 am as a collection day and an alternate date of March 4<sup>th</sup>.

## Budget Report

Contracts in Progress (CIP)							
	Month Reporting		General Fund		Enterprise Fund		
	31-Jan-23		Revenue	Expenditures	Revenue	Expenditures	
	January	budget	2,033,029	2,033,029	4,720,339	4,720,339	
			1,088,563	934,450	3,603,746	1,808,930	
		Actual	54%	46%	76%	38%	
			58%	58%	58%	58%	
			-4%	-12%	18%	-20%	
			Below Est	Below Est.	Above Est	Below Estim.	

Contracts in Progress (CIP)			Adjusted				
	Month Reporting		General Fund		Enterprise Fund		Enterpr. Revenue -Arpa
	31-Jan-23		Revenue	Expenditures	Revenue	Expenditures	4,720,339
	January	budget	2,033,029	2,033,029	3,379,868	3,379,868	1,340,471
			1,088,563	934,450	2,263,275	1,808,930	3,379,868
		Actual	54%	46%	67%	54%	Actual Revenue -Arpa
			58%	58%	58%	58%	1,340,471
			-4%	-12%	9%	-4%	1/31/2023
			Below Est	Below Est.	Above Est	Below Estim.	2,263,275

## Things “Well Done” by Staff and Departments

Mr. Kirkner stated the “Well done” went to Mark Vaughn and Chris Vaughan this month. Chris is the town’s VDOT supervisor and has taken an active role in taking the VDOT requirements and converting them into what the Town requires with forms, use permits etc. Mark has been working on new bathrooms for Camrett and has been very instrumental in the renovation of building of 207.

## Public Comment

Debbie Hager inquired about the stop sign at the intersection coming from Town Hall. Darrin Cullip stated he had looked at installing lights and there was good and bad to the option, of solar. All stop signs have been changed out and now have red reflecting strips running down the pole. There has been discussion of a four way stop.

## Adjournment

Mayor Skeens adjourned the meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tyler Kirkner', with a stylized, flowing script.

Tyler Kirkner  
Clerk of Council