

**Town of Dublin
Council Minutes
February 23, 2021**

The Town of Dublin held its monthly meeting on Tuesday, February 23, 2021 at 7:00 p.m., in Council Chambers. Present: Mayor Benny Skeens. Council members present: Steve Crigger, Dallas Cox, Debbie Hager, Edith Hampton, Peggy Hemmings and Debbie Lyons. Others Present: Town Manager and Clerk of Council Tyler Kirkner, Administrative Assistant Deanna Marshall, Chief of Police Dennis Lambert and Superintendent of Utilities Darrin Cullip. Absent: Town Attorney Samuel Campbell.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order. Dallas Cox led everyone in the Pledge of Allegiance.

Minutes

Mayor Skeens asked if there were any additions, deletions or corrections to the January 21, 2021 minutes. Steve Crigger made a motion to approve the minutes. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Peggy Hemmings Yes

Dallas Cox Yes

Steve Crigger Yes

Edith Hampton Yes

Debbie Hager Yes

All were in favor.

Reports of Officials

Darrin Cullip stated Jesse Miller with VDOT will be coming Thursday to go over the roads and get things finalized. The mini-excavator has been ordered. The Utility Department has received the camera and it has been used several times. All power in the Industrial Park should be moved over to AEP in the next two weeks.

Mr. Kirkner stated the Virginia Legislature obviously desires to take away sovereign immunity protections from Police Officers and those who hire Police Officers. Mr. Kirkner stated that Mayor Skeens has written numerous letters giving an opinion on how this action

would have a chilling effect on individuals running for office, hiring and retaining police officers. An informational handout was given to Council members from the Commonwealth Attorneys’ training session of our Police Officers. Mr. Kirkner gave a power point presentation on what the Police Department finds and experiences when making legal stops and how the new legislation is hindering Police operations and making our community less safe.

Committee Reports

Peggy Hemings stated REMSI has met since the last council meeting. Joe Trigg, Director had shoulder surgery; next meeting has not been set. NRRRA new cell work continues to be on schedule. Joe Levine met with Jonathan Sweet and Jared Linkous to discuss the Reserve Fund Policy, tipping fees schedule and waste analysis. A rate hearing will be held at the March 24th meeting along with the 2020-2021 budget.

Old Business

There was no old business.

New Business

Closed Session Request: Personnel Matter per Code of Virginia Section § 2.2-3711

Steve Crigger made a motion to enter into closed session. Debbie Lyons seconded.

Roll call:

Debbie Lyons	<u>Yes</u>	Peggy Hemmings	<u>Yes</u>
Dallas Cox	<u>Yes</u>	Steve Crigger	<u>Yes</u>
Edith Hampton	<u>Yes</u>	Debbie Hager	<u>Yes</u>

All were in favor.

Motion to Re-entry per Code of Virginia Section § 2.2-3712 D

Upon re-entry Dallas Cox made a motion that only those items listed were discussed. Edith Hampton seconded.

Roll call:

Debbie Lyons	<u>Yes</u>	Peggy Hemmings	<u>Yes</u>
Dallas Cox	<u>Yes</u>	Steve Crigger	<u>Yes</u>

Edith Hampton Yes

Debbie Hager Yes

All were in favor.

Budget Update and Address request for Budget Work Session

Mr. Kirkner recommended Thursday, March 4, 2021 at 5:30 pm for the work session on the budget; council agreed.

Budget Update:

Contracts in Progress (CIP)		General Fund		Enterprise Fund	
	Month Reporting	Revenue	Expenditures	Revenue	Expenditures
7	January, 2021	43%	52%	61%	59%
	Estimated	58%	58%	58%	58%
		15%	6%	-3%	-1%
		Below Rev..	Below Exp..	Above Rev.	Above Exp.
Comments					

Permission to Pursue an Agreement with PSA to subcontract Container Trash Collection

The Town is now considering sub-contracting the dumpster part of collections with the PSA. The Town would still bill for services as well as maintaining the residential routes. Mr. Kirkner requested permission to pursue an arrangement with the Pulaski County PSA. Peggy Hemmings asked, “Is this year by year or permanent”? Mr. Kirkner stated probably permanent. Peggy Hemmings made a motion authorizing the town to have preliminary negotiations with Pulaski County PSA. Steve Crigger seconded.

Roll call:

Debbie Lyons Yes

Peggy Hemmings Yes

Dallas Cox Yes

Steve Crigger Yes

Edith Hampton Yes

Debbie Hager Yes

All were in favor.

PDR discussion and Staff recommendation:

- Not to precede with the proposed fund balance resolution until NRRA modifies the policy to the satisfaction of Council.
- Not to proceed before Counsel agrees that reasonable assurance or confidence can be gained concerning non-PDR members having Ingles Mountain closure responsibilities.

Mr. Kirkner stated there are concerns over PDR closure responsibilities for the Ingles Mountain Landfill. It appears that the Town as a PDR member, does have responsibilities to close the landfill but the total NRRA Board has control over PDR matters. Mr. Kirkner stated another concern on the agenda for the February 24th NRRA meeting, under old business, is a vote scheduled on the new NRRA reserve policy agreement for reserves. It was Mr. Kirker's understanding that there was a 60-day delay in voting for the per Mrs. Hemming's motion at the previous NRRA board meeting. Mrs. Hemmings expressed confidence that the policy would not be voted on until the 60 days were complete and she would contest this issue saying "I will not let that vote happen" in the next NRRA meeting.

Update on Dublin Recreation Building Site Bill Chrisley, Mr. Dalton-proposed Deed of Gift

Mayor Skeens stated Charlie Dalton passed away last week. Sam Campbell has prepared a new Deed of Gift that requires one signature. Mr. Kirkner stated all that is outstanding is to meet with Mr. Chrisley for his signature. The Pulaski County Recreation Department will still utilize the building.

Brownfield Grants

Mr. Kirkner stated he and Edith would be spending time on the Brownfield grants starting at the ground level. There are four projects of interest.

Audit Update-Dominion Accounting

Mr. Kirkner stated the town has lost its last auditing agency. Services have been secured for an accountant who will help the town get from the "chart of accounts" to the application process for an audit. Fiscal Year 2017, 2018, 2019 and 2020 need to be completed.

Information Packet-Items of focus

Mr. Kirkner stated council had the Information Packet with updates in red.

Tree removal/trimming for sign

Mayor Skeens stated the information sign will have to be moved a little. One tree will have to be cut and the others pruned.

Appointment of Authority Board Members/Committees

Mr. Kirkner stated councilmembers had in their packet a list of board members and alternates for Committees/Authorities. Mr. Kirkner read the council members who have been appointed to serve as Board Members/Alternates and stated there were a couple positions that need to be appointed. Please see the attached information.). Debbie Lyons made a motion to approve Broad Members and Alternates for Pepper’s Ferry Wastewater Treatment Authority, NRV Airport, Virginia’s first Regional Industrial Facility Authority, NR Resource Authority and REMSI. Steve Crigger seconded.

Roll call:

Debbie Lyons	<u>Yes</u>	Peggy Hemmings	<u>Yes</u>
Dallas Cox	<u>Yes</u>	Steve Crigger	<u>Yes</u>
Edith Hampton	<u>Yes</u>	Debbie Hager	<u>Yes</u>

All were in favor.

TOD Authority Board Member Guidance

Mayor Skeens went over the Authority of Board Members Guidance and Mr. Kirkner read the General Guidance to the Town Council. Please see attached information. Edith Hampton suggested noting the board meetings, dates and times on the monthly calendar.

Mr. Kirkner read a resolution regarding appointment of public authorities’ members. Debbie Lyons stated the adopted date on the resolution should be changed to February 23, 2021. Steve Crigger made a motion to approve the resolution. Dallas Cox seconded.

Roll call:

Debbie Lyons	<u>Yes</u>	Peggy Hemmings	<u>Yes</u>
Dallas Cox	<u>Yes</u>	Steve Crigger	<u>Yes</u>
Edith Hampton	<u>Yes</u>	Debbie Hager	<u>Yes</u>

All were in favor.

Things "Well done" by staff and departments

Mr. Kirkner stated Zach Dunnigan has been with the Fire Department for several months and is doing a good job, works well with Robbie Cecil and has a great attitude. Jeff O'Dell went out of his way to pick up a customer's trash for them after missing the regular route.

Mayor Skeens stated next month Steve Crigger would be conducting the meeting.

Public Comment

Mayor Skeens stated there would be a ceremony at the Veterans Cemetery March 4th at 1:30 pm for the new Jeep restoration project. The American Legion Post 58 in Dublin has restored the World War II Army Jeep to be used by veterans and their families for burying loved ones at the cemetery.

There were no public comments.

Respectfully submitted,



Tyler F. Kirkner
Clerk of Council