

**Town of Dublin
Council Minutes
April 18, 2024**

The Town of Dublin held its monthly meeting on Thursday, April 18, 2024, at 7:00 p.m., in Council Chambers. Present: Council members, Vice-Mayor Steve Crigger, Dallas Cox, Edith Hampton, Debbie Lyons and Wayne Seagle. Absent: Debbie Hager. Others present: Mayor Benny Skeens, Town Manager and Clerk of Council Tyler Kirkner, Town Attorney Samuel Campbell, Superintendent of Utilities Darrin Cullip, Sergeant Scott Isom, Treasurer Rebecca Wright, Administrative Assistant Deanna Marshall and guest.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order.

Pledge of Allegiance

Dall Cox led everyone in the Pledge of Allegiance.

Minutes of March 21, 2024

Mayor Skeens asked if there were any additions, deletions or corrections to the March 21, 2024 minutes. Mr. Crigger made a motion to approve the minutes. Mrs. Hampton seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Reports of Officials

Rebecca Wright stated she had received positive feedback on the decals. Starting this year town residents will not have to display decals; the fee will be added to their personal property tax in the fall.

Sergeant Isom stated there will be a Drug-Take-Back April 27th from 10 am to 2 pm at CVS in Dublin. On behalf of the Police Department Sgt. Isom thanked council for the recent equipment and drone the department has purchased. The drone has already helped locate a missing juvenile and the flock cameras have located a stolen trailer within 24-hours of being reported stolen.

Darrin Cullip stated there were 400 water meters left to install. Wayne Seagle inquired if the town was reading them now from the office or are they still manual"? Mr. Cullip stated the town is billing but Core and Main is currently reading them and will be doing so for the next two months. Training has been scheduled for the first of May.

NRV Airport Commission Report-Mr. Cox stated there was nothing new to report.

Pepper's Ferry- Mr. Crigger stated there was nothing new to report.

Virginia's First- Mrs. Lyons stated the last meeting was in March and the next meeting is scheduled for June.

Pulaski County Public Safety- Mrs. Hager was not present.

NRRA- Mr. Kirkner stated the budget was posted and a request for emergency service will be addressed in the near future.

Mount Rogers Cigarette Tax Board- Mr. Kirkner stated everything was going as expected.

Old Business

There was no old business.

New Business

Resolution for Walter Benjamin "Benny" Keister

Mayor Skeens read a resolution honoring Benny Keister (attached to minutes).

Closed session per Code of Virginia Section § 2.2-3711 Titles "Closed meeting authorized for certain limited purposes". To address:

- Consultation with Legal Counsel Section 2.2-3711 A (8)
- Discussion of Personnel Matters: Section 2.2-3711 A (1)

Mr. Crigger made a motion to enter into closed session. Mr. Seagle seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Mayor Skeens asked for a motion to call the meeting back to order per Code of Virginia Section § 2.2-3712 D. Titled “Closed meeting procedures; certification of proceedings” and only those items were discussed and no actions was taken. Mr. Crigger made a motion. Mrs. Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Set time for the 4th of July Parade/Grand Marshal

Debbie Lyons recommended James “Rooster” Talbert for Grand Marshal. Council agreed. Mayor Skeens stated the parade would be held Thursday, July 4th at 11 am, starting at the old Dublin Middle School on Giles Avenue.

Flag Ceremony

The Flag Ceremony will begin at 9 am on July 4th at the Town Hall. Dallas Cox stated he would help if he was able.

Discussion of Board Members

Mr. Kirkner stated there were a couple of committees, Airport and NRRA that have exceeded the Council approved appointments. New appointments and extensions can be made d at the next month’s meeting.

Budget Report

Contracts in Progress (CIP)							
Month Reporting		General Fund		Enterprise Fund			
31-Mar-24		Revenue	Expenditures	Revenue	Expenditures		
Feb	budget	2,278,114	2,278,114	3,606,000	3,606,000		
		1,426,554	1,619,465	2,925,150	3,737,561		
	Actual	63%	71%	81%	104%		
	Budgeted	75%	75%	75%	75%		
		-12%	-4%	6%	29%		
		Below Est	Below Est	Above Est	Above Est		

Contracts in Progress (CIP)		Reserve Adjusted					Enterprise fund	Gen Fund
Month Reporting		General Fund		Enterprise Fund		Reserves	Current	
31-Mar-24		Revenue	Expenditures	Revenue	Expenditures	meters	\$ 658,139	
Feb	budget	2,278,114	2,278,114	3,606,000	3,606,000	Gar/imp	\$ 224,676	
		1,426,554	1,524,829	2,925,150	2,854,746		\$ 882,815	94,636
	Actual	63%	67%	81%	79%		\$ 3,737,561	1,619,465
	Budgeted	75%	75%	75%	75%		\$ 2,854,746	1,524,829
		-12%	-8%	6%	4%			
		Below Est	Below Est	Above Est	Above Est			

Things “Well Done” by staff and departments

Mr. Kirkner recognized Sergeant Scott Isom stating anything you asked Sgt. Isom to do he would do it. He is an exemplary employee.

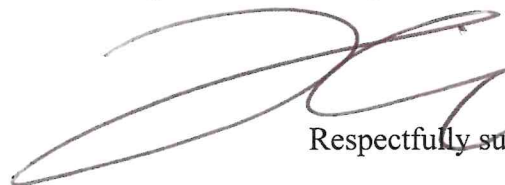
Public Comment

Rachael Honaker of Darst Avenue asked if she could take her town decal off her vehicle. Mr. Kirkner stated yes, the town is no longer requiring decals on windshields.

Mayor Skeens read Dallas Cox’s resignation letter (attached to minutes). Sam Campbell stated a post would be on the town’s web page at 9 pm tonight stating anyone interested in becoming a member of council can contact a council member. Council will appoint a new member at the May 16th meeting. Their term would run until December 31, 2024. If council would like to run again they will have to be on the June 18th ballot for a new 4-year term.

Adjournment

Mayor Skeens adjourn the meeting.



Respectfully submitted,

Tyler F. Kirkner
Clerk of Council

Resolution

*Recognizing the Contributions Made by Walter Benjamin (Benny) Keister, Sr
to The Town of Dublin*

WHEREAS, Benny Keister served 4 years as Councilmember of The Town of Dublin having been elected by the citizens of The Town of Dublin and;

WHEREAS, Benny Keister served 12 years as Mayor of The Town of Dublin having been elected by the citizens of The Town of Dublin and;

WHEREAS, Benny Keister served 5 years as Delegate to the VA General Assembly and;

WHEREAS, Benny Keister served as an educator in numerous Virginia schools and;

WHEREAS, Benny Keister served as a Magistrate for the Pulaski County Sheriff's Office and;

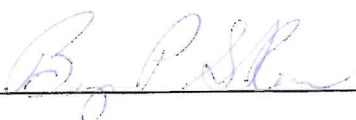
WHEREAS, Benny Keister was a lifetime member of the Pulaski County Life Saving Crew

WHEREAS, Benny Keister was a member of Henry Clay Masonic Lodge #280 A.F. & A.M.

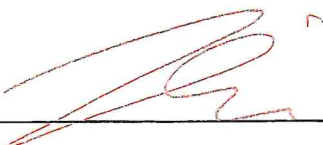
WHEREAS, THEREFORE, BE IT RESOLVED by the Council of the Town of Dublin that Council's sincere sympathy be extended to the members of the Keister family on the death of Benny Keister, together with its gratitude, for all that Benny contributed to the Town of Dublin.

ADOPTED this 16th day of April, 2024

APPROVED:



ATTEST:





TOWN OF DUBLIN

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(540) 674-4731 OFFICE
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MAYOR

Benny P. Steens

TOWN COUNCIL

Steve F. Crigger

Dallas L. Cox

Debbie P. Hager

Edith A. Hampton

S. Wayne Seagle

Debbie M. Lyons

TOWN MANAGER

Tyler F. Kirkner

TOWN ATTORNEY

Samuel D. Campbell

SUPT. OF UTILITIES

Darrin T. Cullip

TREASURER

Rebecca L. Wright

CHIEF OF POLICE

Dennis R. Lambert

April 18, 2024

To: The Mayor and Members of the Council of the Town of Dublin

Honorable Ladies and Gentlemen:

It is with great reluctance that I hereby notify you that I have determined to resign as a member of the Council of the Town of Dublin, effective May 17, 2024. My resignation includes my membership on outside boards (e.g., New River Valley Airport Commission) on behalf of the Town of Dublin.

My association with the Town of Dublin and its Council for 30 some years has been a pleasant experience for me. I shall miss greatly the fellowship and friendship that has been extended to me and that I have enjoyed during my service to the Town. Unfortunately, my present health condition impairs my ability to dedicate the time and attention to my position as a member of the Town's Council that it deserves. I appreciate your anticipated understanding of my decision and the need for it.

With best regards to everyone associated with the Town of Dublin, I am your grateful public servant


Dallas L. Cox