

**Town of Dublin  
Council Meeting  
June 16, 2022**

The Town of Dublin held its monthly meeting on Thursday, June 16, 2022 at 7:00 p.m., in Council Chambers. Present: Vice-Mayor Steve Crigger. Council members present: Dallas Cox, Edith Hampton, Debbie Lyons and Wayne Seagle. Absent: Mayor Benny Skeens, Council member Debbie Hager. Others present: Town Manager Tyler Kirkner, Town Attorney Samuel Campbell, Chief of Police Dennis Lambert, Superintendent of Utilities Darrin Cullip and Treasurer Rebecca Wright.

**Call to Order**

Vice-Mayor Steve Crigger welcomed everyone and called the meeting to order.

**Pledge of Allegiance**

Dallas Cox led everyone in the Pledge of Allegiance. Vice-Mayor Crigger recognized a former Police Officer Michael Wayne “Moose” Whittaker who passed away recently. Mr. Whittaker served seven years with the Town. A moment of silence was taken.

**Open Public Hearing Regarding “Proposed Water, Sewer and Garbage Service Rate and Fee Increases” Ordinance 2022-2**

Vice-Mayor Crigger open the floor for any questions or comments. Mr. Kirkner stated the Public Hearing was duly advertised in the local newspaper, The Patriot on May 27, 2022 and June 3, 2022. Edith Hampton asked, “Did you get any calls after the ad ran in the paper, did anyone call at all”? Mr. Kirkner stated he did not receive a single call or request. Mrs. Hampton asked, “How many industries do we have in the Town of Dublin”? Mr. Kirkner stated he thought five, most industries are out of the town limits. There being no more questions or comments, Vice-Mayor Crigger closed the Public Hearing.

**Open Regular Council Meeting**

Vice-Mayor Crigger opened the regular council meeting. Minutes of May 19, 2022, Mr. Kirkner.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

### **Reports of Officials**

Chief Lambert stated the Police Department recently encountered two individuals who were not responsive. Police officers responded and revived the individuals. The Police Department is ready for "National Night Out" to be held August 2<sup>nd</sup> at Randolph Park.

Darrin Cullip stated the new maintenance facilities is coming along, drywall is up and ready to paint. Pulaski County has allowed the town to install receivers/transmitters on their tank's. These new transmitters are for the new radio read meter system.

### **Committee Report**

Dallas Cox stated most of the plans have been approved for the new hanger at the airport.

Steve Crigger stated Pepper's Ferry is still compiling information for the sulfate study. The final results will come out August/September.

Debbie Lyons stated she and Edith attended a meeting two weeks ago for Virginia's First. Executive Director Michael Solomon stated several things are in the process and will be announced when everything is finalized. Next meeting is scheduled for August.

Mr. Kirkner stated the NRRA was presented with a resolution for the operation of NRRA as a whole that notices Mr. Levine and the long serving members on the Resource board. Pulaski County is now one of the leaders in volume of waste to the Authority.

Mr. Kirkner stated the \$91,000 in budget is the last revenue payment to the Cigarette Tax budget.

### **Old Business**

There was no old business to discuss.

### **New Business**

#### **"Proposed Water, Sewer and Garbage Service Rate and Fee Increases" Ordinance 2022-2**

Dallas Cox made a motion to adopt the ordinance as presented. Debbie Lyons seconded.  
Roll Call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Budget for Fiscal Year 2022-2023

Debbie Lyons made a motion to approve the Fiscal Year Budget 2022-2023. Wayne Seagle seconded.

Roll Call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Re-appointment of Mr. Samuel D. Campbell as Town Attorney

Edith Hampton made a motion to re-appoint Mr. Campbell as Town Attorney. Wayne Seagle seconded.

Roll Call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Approval of Officers, Line and Executive Officers as approved by the Dublin Volunteer Fire Department

Vice-Mayor Crigger read the newly appointed officers for the Volunteer Fire Department (see attached). Debbie Lyons made a motion to accept the newly appointed officers for the Volunteer Fire Department. Edith Hampton seconded.

Roll Call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Selection of Accounting Robinson Farmer and Cox (RFC) to service as Auditors for 2022-2023

Mr. Kirkner stated the town has already entered into a contract with RFC. The initial agreement was to get the town up to date on audits for years 2017 through 2021. This selection is for fiscal year 2022-2023 and the fee should be \$15,000.

Edith Hampton made a motion to accept Robinson Farmer and Cox Associates as the auditing firm for Fiscal Year 2022-2023. Wayne Seagle seconded.

Roll Call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

Re-appointment of Town Officers

Per the Town Charter, the appointed officers shall be re-appointed on or before the July Council Meeting. The Town Officers are as follows:

Treasurer . . . . . Rebecca J. Wright  
Assistant Treasurer . . . . . Kimberly R. Dalton  
Fire Chief . . . . . Dean Russell  
Town Manager . . . . . Tyler F. Kirkner  
Clerk of Council . . . . . Tyler F. Kirkner

Dallas Cox made a motion to re-appoint the stated town officers. Edith Hampton seconded.

Roll Call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Absent

Edith Hampton Yes

Wayne Seagle Yes

Vote: 5-Yes; 1-Absent

### **Budget Report**

Contracts in Progress (CIP)							
	Month Reporting		General Fund		Enterprise Fund	Total Ent Revenue	
	31-May-22		Revenue	Expenditures	Revenue	Expenditures	3,121,491 tot rev
	May	budget	1,916,215	1,916,215	3,121,491	3,121,491	1,340,471 4,461,962
			1,863,398	1,695,120	4,520,190	3,376,750	
			97%	88%	145%	108.18%	
			92%	92%	92%	92%	
			-5%	4%	-53%	-16%	
			Above Rev	Below Exp.	Above Rev.	Above Exp.	

Contracts in Progress (CIP)				Adjusted			
	Month Reporting		General Fund		Enterprise Fund	Total Ent Revenue	
	31-May-22		Revenue	Expenditures	Revenue	Expenditures	3,121,491
	May	budget	1,916,215	1,916,215	3,121,491	3,121,491	1,340,471 4,461,962
			1,863,398	1,573,759	3,179,719	3,376,750	Revenue to date
		Actual	97%	82%	102%	108%	4,520,190 Tot
			92%	92%	92%	92%	1,340,471 ARPA
			-5%	10%	-10%	-16%	3,179,719 ADJ rev
			Above Rev..	Below Exp..	Above Rev.	above Exp.	

### **Parade/4<sup>th</sup> celebration and Flag Ceremony Celebration events**

Dallas Cox went over the program for the Flag Ceremony. Debbie Lyons asked Council how many would be riding in the parade so that the proper number of cars could be provided. Dallas Cox stated he was checking with Veteran Owen Wade for the Grand Marshal. Mr. Kirkner stated the River Turtles trolley would be participating.

### **Things "Well done" by staff and departments**

Mr. Kirkner stated that Kim Dalton's father recently passed away. In her absence Shirley Perkins provided water billing management for Kim. Shirley is one of the recipients along with Pam Olverson who has accepted the position of HR Manager. Pam has a degree in this field.

### **Public Comment**

Edith Hampton stated she would like to see the town do something special for the Fire Department Volunteers. Mr. Kirkner agreed and stated within the next six months the town should be able to recognize those volunteers in some way.

There being no other comments, Vice-Mayor Crigger adjourned the meeting.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Tyler F. Kirkner', is written over the printed name.

Tyler F. Kirkner  
Clerk of Council



## **DUBLIN VOLUNTEER FIRE DEPARTMENT**

P.O. Box 699, 105 Trinkle Avenue, Dublin, VA 24084  
(540) 674-6890 FAX (540) 674-8142

### **2022 Officers and Administrative**

**Fire Chief-** Dean Russell

**Assit Chief-** Curtis Whitt

**Deputy Chief-** Dougie Irvin

**Captain2-** Robbie Cecil

**Captain 2A-** Steve Crigger

**Lieutenant2A-** Zack Dunnigan

**Lieutenant 2-** Andrew Whitt

**President:** Alan Anderson

**Vice President:** Patrick Pennington

**Secretary-** Cody Pennington

**Vice Secretary-** Thomas Anderson

**Treasure-** Ricky Haga

**Chaplin-** Buck Stephens

**Assit. Chaplin-** Cabby Whitt

**Public Information Officer-** Ryan McPeak