

**Town of Dublin  
Council Minutes  
June 18, 2020**

The Town of Dublin held its monthly meeting on Thursday, June 18, 2020 at 7:00 p.m., in Council chambers. Present: Mayor Benny Skeens. Council members present: Steve Crigger, Debbie Hager, Edith Hampton, Doug Irvin, Sr. and Debbie Lyons. Absent: Norman Dowdy II. Others present: Town Manager and Clerk of Council Tyler Kirkner, Town Attorney Samuel Campbell, Administrative Assistant Deanna Marshall and guest.

**Call to Order**

Mayor Skeens welcomed everyone and called the meeting to order.

**Minutes**

Mayor Skeens asked if there were any additions, deletions or corrections to the May 21, 2020 minutes. Steve Crigger made a motion to approve the minutes. Edith Hampton seconded.

Roll call:

Debbie Lyons Yes

Doug Irvin, Sr. Yes

Norman Dowdy II Absent

Steve Crigger Yes

Edith Hampton Yes

Debbie Hager Yes

Vote: 5-Yes; 1-Absent

**Reports of Officials**

There were no added reports.

**Committee Reports**

There were no committee reports.

**Old Business**

There was no old business to discuss.

Vote on the 2020-2021 Budget

Mr. Kirkner stated increases in the Water, Sewer and Garbage fee structure are required to reflect supplier increases and the need to hire and retain required staff for utility operations. The rate of increase is less than the previous year but is expected to increase in the upcoming years. Ongoing repairs and upgrades continue in Parker Park requiring additional capital expenditures. DIDA revenues are increasing as repairs are being made. Steve Crigger made a motion to accept the budget. Edith Hampton seconded.

Roll call:

Debbie Lyons Yes

Doug Irvin Sr. Yes

Norman Dowdy II Absent

Steve Crigger Yes

Edith Hampton Yes

Debbie Hager Yes

5-Yes; 1-Absent

Re-appointment of Mr. Samuel D. Campbell as Town Attorney

Mayor Skeens stated he highly recommended Mr. Campbell. Debbie Lyons made a motion to re-appoint Mr. Campbell. Steve Crigger seconded.

Roll call:

Debbie Lyons Yes

Doug Irvin Sr. Yes

Norman Dowdy II Absent

Steve Crigger Yes

Edith Hampton Yes

Debbie Hager Yes

5-Yes; 1-Absent

Approval of Officers-Chief, Line and Executive Officers as approved by the Dublin Volunteer Fire Department

Mayor Skeens stated the newly elected officers appointed at the May, 2020 Fire Department business meeting will serve from July 1, 2020 to June 30, 2021 are as follows.

Chief	Dean Russell
Assistant Chief	Curtis Whitt
Deputy Chief	Brad Wright

Captain 2	Doug Irvin
Captain 2 A	Steve Crigger
Lieutenant 2	Roy Wall
Lieutenant 2 A	Andrew Whitt
President	Alan Anderson
Vice President	Patrick Pennington
Secretary	Cody Pennington
Vice Secretary	Ben Saunders
Treasurer	John Lawson
Chaplain	Buck Stephens
Vice Chaplain	John Lawson
Public Relations	Jake Turpin

Doug Irvin Sr. made a motion to approve the newly elected members. Edith Hampton seconded.

Roll call:

Debbie Lyons Yes

Doug Irvin Sr. Yes

Norman Dowdy II Absent

Steve Crigger Yes

Edith Hampton Yes

Debbie Hager Yes

5-Yes; 1-Absent

#### Selection of Accounting Firm to serve as Auditors for 2020-2021

The current auditors are Snead, Williams & Mayhew, PLLC located in Danville, Virginia. Edith Hampton made a motion to approve Snead, Williams & Mayhew PLLC as the Auditors. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Doug Irvin Sr. Yes

Norman Dowdy II Absent

Steve Crigger Yes

Edith Hampton Yes

Debbie Hager Yes

5-Yes; 1-Absent

### Re-appointment of Town Officers

Mayor Skeens recommend the following Town Officers be reappointed for the FY 2020-2021.

Treasurer	Rebecca J. Wright
Assistant Treasurer	Kimberly R. Dalton
Chief of Police	Dennis R. Lambert
Fire Chief	Dean Russell
Town Manager	Tyler F. Kirkner
Clerk of Council	Tyler F. Kirkner

Doug Irvin made a motion to reappoint the stated town Officers. Steve Crigger seconded.

Roll call:

Debbie Lyons Yes

Doug Irvin Sr. Yes

Norman Dowdy II Absent

Steve Crigger Yes

Edith Hampton Yes

Debbie Hager Yes

5-Yes; 1-Absent

### Budget Report-Current and year end projection

Mr. Kirkner stated General Fund Revenues are 77%, Expenditures are 75%. Enterprise Fund Revenues are 91% and Expenditures 86%. With projections through the end of the year the town will not be totally successful in adding the goal total of \$150,000 to the Fund Balance and Reserves, however it should be a little less than half. This is due to COVID-19 and Meals Tax is down about \$25,000 to \$30,000. Water sales were down about \$115,000.00.

### Monthly NRV Airport Commission Report for May, 2020

Mr. Irvin stated there were 24 Business Flights with more than 84 passengers with no freight moved. There was 1,914 gallons of 100LL Aviation Fuel and 5,277 gallons of Jet Fuel sold. COVID-19 related issues continue to have an adverse impact on the aviation industry; however, flight operations have increased in the last few weeks and are close to 75-80%.

### Things "Well done" by staff and departments

Mr. Kirkner read a letter from the Fairlawn Church of God in reference to a Prayer Walk that was conducted recently from Dublin Elementary to the Dublin Church of God. Dublin Police Chief and members of the Department assisted with the walk. Multiple individuals commented on the great hospitality and comradery that was shown from the Department. Lead Pastor Rev. Marcus Harrison thanked the Department for their contribution and for their daily endeavors to protect, serve and defend our community. Mr. Kirkner stated Ethan Akers and David King would be receiving the tootsie rolls.

Discussion of the 4<sup>th</sup> of July Celebration – Flag Ceremony at 9:00 am and Parade at 11 am

Mr. Kirkner stated he had spoken with the Towns representative at VRSA Insurance and they said no one was having any events due to the COVID-19. He also spoke to the band director who stated they had not been together to practice since the pandemic. Mr. Kirkner stated the governor hasn't released stage three and some stages of the pandemic might come back. Mr. Kirkner stated it would be staff's recommendation not to have the Parade or Flag Ceremony. Debbie Lyons suggest postponing the Parade and Flag Ceremony until later and maybe it would be safer. Steve Crigger stated council could re-visit it again in August and see where things are then. Doug Irvin made a motion to not have the Parade or Flag Ceremony. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Doug Irvin Sr. Yes

Norman Dowdy II Absent

Steve Crigger Yes

Edith Hampton Yes

Debbie Hager Yes

5-Yes; 1-Absent

Swearing in of newly elected Council Members

Mayor Skeens asked for newly elected council members Dallas Cox, Peggy Hemmings and Edith Hampton to come up front. Mayor Skeens asked Mr. Cox, Ms. Hemmings and Mrs. Hampton to raise their rights hands. They were duly sworn in.

Honoring of Mr. Irvin and Mr. Dowdy for their service

Mayor Skeens stated Mr. Irvin has been a vital part of town council keeping the town straight with the budget and will greatly be missed. Mr. Irvin was presented an award for his 20 years of exceptional public service as Council member to the Town of Dublin. Mr. Irvin stated 20 years has flown by and he has enjoyed his time serving the town. Mr. Kirkner stated there

would be refreshments in the council conference room with proper social distancing for everyone's protection.

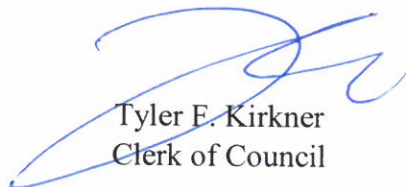
**Public Comment**

There were no public comments. Steve Crigger thanked Doug Irvin for his service and friendship. Edith Hampton stated she would miss Doug and it had been an honor to serve with him.

**Adjournment**

Mayor Skeens adjourned the meeting.

Respectfully submitted,



Tyler F. Kirkner  
Clerk of Council