

**Town of Dublin
Council Meeting
August 18, 2022**

The Town of Dublin held its monthly meeting on Thursday, August 18, 2022 at 7:00 p.m., in Council Chambers. Present: Mayor Benny Skeens. Council members present: Dallas Cox, Debbie Hager, Edith Hampton, Debbie Lyons, Steve Crigger and Wayne Seagle. Others present: Town Manager Tyler Kirkner, Town Attorney Samuel Campbell, Chief of Police Dennis Lambert, Lieutenant David King, Superintendent of Utilities Darrin Cullip, Fire Chief Dean Russell, Treasurer Rebecca Wright, Administrator Assistant Deanna Marshall and guest.

Call to Order

Mayor Skeens welcomed everyone and called the meeting to order.

Pledge of Allegiance

Dallas Cox led everyone in the Pledge of Allegiance.

Minutes of June 16, 2022

Mayor Skeens asked if there were any additions, corrections or deletions to the June 16, 2022 minutes. Steve Crigger made a motion to approve the minutes. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

Vote: All were in favor.

Reports of Officials

Rebecca Wright stated council had copies of the delinquent Real Estate and Personal Property taxes due as of June 30, 2022. The list is in accordance with Section 58.1-3921 of the Code of Virginia.

Contracts in Progress (CIP)							
Month Reporting		General Fund		Enterprise Fund		Total Ent Revenue	
30-Jun-22		Revenue	Expenditures	Revenue	Expenditures	3,121,491	tot rev
May	budget	1,916,215	1,916,215	3,121,491	3,121,491	1,340,471	4,461,962
		2,169,927.45	2,166,603	3,449,040	3,688,016		
		113%	113%	110%	118.15%		
		92%	92%	92%	92%		
		-21%	-21%	-18%	-26%		
		Above Rev	Below Exp.	Above Rev.	Above Exp.		

Contracts in Progress (CIP)			Adjusted				
Month Reporting		General Fund		Enterprise Fund		Total Ent Revenue	
30-Jun-22		Revenue	Expenditures	Revenue	Expenditures	3,121,491	
May	budget	1,916,215	1,916,215	3,121,491	3,121,491	1,340,471	4,461,962
		1,863,398	1,573,759	3,179,719	3,376,750	Revenue to date	
	Actual	97%	82%	102%	108%	4,520,190	Tot
		92%	92%	92%	92%	1,340,471	ARPA
		-5%	10%	-10%	-16%	3,179,719	ADJ rev
		Above Rev..	Below Exp..	Above Rev.	above Exp.		

Resolution Confirming Designation of and Affiliation with The New River Criminal Justice Training Academy in Dublin VA as the Criminal Justice Training Academy for our Law Enforcement Personnel

Sam Campbell stated this was a resolution by the town to confirm its designation of the New River Criminal Justice Training Academy for purposes of mandatory law enforcement training of the town's police officers. Under Virginia Code each locality that has some type of law enforcement organization must associate with an approved Criminal Justice Training Academy for that purpose. This resolution approves the designation of the New River Criminal Justice Training Academy as the sole provider for Criminal Justice Training services for the Towns Police Department and the resolution will continue to be in affect until such time as Council decides to change it. Edith Hampton made a motion to approve the resolution by roll call vote and authorize the Town Manager and Chief of Police to sign the charter on behalf of The Town of Dublin. Steve Crigger seconded.

Roll call:

Debbie Lyons Yes

Steve Crigger Yes

Dallas Cox Yes

Debbie Hager Yes

Edith Hampton Yes

Wayne Seagle Yes

Vote: All were in favor.

Things “Well Done” by staff and departments

Mr. Kirkner stated Lindsey Harrison for excelling in her duties in the Treasurer Office and Ethan Akers with the Police Department for taking on new responsibilities with the ammo/training budget for the department.

Public Comment

Mr. Kirkner stated recently there have been negative comments to the recently adopted Water and Sewer rate increases as well as customer water loss and fluctuations of usage concerns. In the future the town will be going beyond the statutory requirements of notice on a proposed ordinance regarding rates while also providing more information about the needs of the towns system and how it's operated. Mr. Kirkner stated there will be a notice of Public Hearing on “New 2022-2023 Water and Sewer Rates” reflecting adjustments on some water and sewer rates and will be properly submitted to the required publications. Information will also be provided in the customers next utility billing. On September 15, 2022 there will be a Public Hearing on “New Water and Sewer Rates” and council will vote on rates. If approved the new rates will become retroactive to July 1, 2022 and overages will be deducted from the customer's bill on the next regular billing cycle.

Public Comment

Mayor Skeens asked if anyone had any questions or concerns to please stand and state their name and address. One individual (didn't give her name) stated she was representing her mother who lived by herself on Colonial Drive, who could not use 4,000+ gallons a month. She has paid a plumber to check for leaks which none were found. Darrin Cullip stated Colonial Drive had the new radio read meters and explained how they worked. Mr. Kirkner explained a plumber has no way of checking every pipe in a home or from the meter to the home. Toilets are a big problem in most homes because they can leak sporadically. Mr. Kirkner explained that the Town now has several new meters installed that can be surveyed to determine usage per hour and up to one month in duration. The old meters are not reading well on low flow and the new meters read can read all gallons used.

A water customer asked (didn't give her name) how many radio-read meters have been installed. Mr. Kirkner stated less than five hundred and the town has 2,600 customers; 1,600 are out of town and 856 are in town. By the end of November, 2022, the town will have the antennas and towers set up along with all the radio read meters installed. This will provide real time information to each customer.

Mary Rakes of Jewel Avenue asked if she was supposed to pay the previous bill and then the town will issue a credit back. Mr. Kirkner stated a credit would be issued in the next billing period. Ms. Rakes also asked when would the water department go to auto pay. Mr. Kirkner stated the town was working things out with the bank.

Tommy Saunders of Stone Ridge Subdivision asked what kind of meters does the town have. Mr. Cullip stated the town is using Census, it's all plastic and they are extremely accurate. The town will be making a change to the meters and will be going with Neptune. Mr. Cullip stated the town likes the quality and they are all brass bottoms. Mr. Saunders asked why the town is coming by his home every morning and checking a meter. Mr. Cullip explained a master meter is located in that area and that the Town reads the master meter every day, two at the Airport, one at Borman Street and one at State Police Headquarters.

A water customer questioned (didn't give her name) the base rate and how that worked. Mr. Kirkner explained the base rate and how it worked and what would be changed.

Adjournment

Mayor Skeens thanked everyone for coming and adjourned the meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tyler F. Kirkner', with a stylized flourish at the end.

Tyler F. Kirkner
Clerk of Council