

**Town of Dublin  
Council Minutes  
October 15, 2020**

The Town of Dublin held its monthly meeting on Thursday, October 15, 2020 at 7:00 p.m., in Council Chambers. Present: Mayor Benny Skeens. Council members present: Steve Crigger, Dallas Cox, Debbie Hager, Edith Hampton, Peggy Hemmings and Debbie Lyons. Others present: Town Manager and Clerk of Council Tyler Kirkner, Town Attorney Samuel Campbell, Administrative Assistant Deanna Marshall, Chief of Police Dennis Lambert, Superintendent of Utilities Darrin Cullip and Treasurer Rebecca Wright.

**Call to Order**

Mayor Skeens welcomed everyone and called the meeting to order. Dallas Cox led everyone in the Pledge of Allegiance.

**Minutes**

Mayor Skeens asked if there were any additions, deletions or corrections to the September 17, 2020 minutes. Steve Crigger made a motion to accept the minutes. Dallas Cox seconded.

Roll call:

Debbie Lyons <u>Yes</u>	Peggy Hemmings <u>Yes</u>
Dallas Cox <u>Yes</u>	Steve Crigger <u>Yes</u>
Edith Hampton <u>Yes</u>	Debbie Hager <u>Yes</u>

All were in favor.

**Reports of Officials**

Darrin Cullip stated the Utility Department has been working on meter replacements.

Chief Lambert reminded council that Drug Take Back would be held Saturday, October 24<sup>th</sup> from 10 am to 2 pm at CVS. Also, the time had been moved up one hour for the drive through Trick-or-Treating at Randolph Park on Saturday, October 31<sup>st</sup>. The new time will be 3 pm to 7 pm.

Steve Crigger thanked council for their support of the Fire Department.

## Committee Reports

Peggy Hemmings stated the NRRA met September 23<sup>rd</sup> and the waste stream continues to be low with 14,600 tons in August and September. The NRRA applied and received a grant for a drone. The drone will be used for site inspections. A test flight has been done and the video is on the authorities Facebook page.

## Old Business

### Cares Up Date

Mr. Kirkner stated his task has been to try and maximize usage of the CARES reimbursement money to provide some relief to the town. The town currently has around \$220,000 of CARES reimbursement money allotted from the County. So far, the Town has been reimbursed for around \$43,000 - \$44,000.

### Insurance Up Date

Mr. Kirkner stated he had received word from the towns insurance company that the transformers in the Industrial Park were not covered. Mr. Kirkner stated after reading through the policy he discovered the transformers were covered. A \$48,000 claim has been filed with the insurance company for the original incident which happened one year ago where someone broke into the stored transformers and stole the copper. Recently, a major collapse of a tower and three transformers damaged a large portion of our remaining twenty-four-hundred-volt line while damaging the existing AEP transformer yet to be engaged. Power was restored to Camret within 10 hours.

Mayor Skeens stated he had received a letter from Camrett thanking the employees who came in and got things up and running (letter attached).

### Building 112 Financing

Mr. Campbell stated a line of credit application to National Bank of Blacksburg has been submitted for \$110,000. The fixed interest rate is 3.43% for a term total of 78 months. Six months will be interest only and the remaining 72 months would be advertised. Mr. Campbell passed out a resolution he prepared for council's consideration. Mr. Campbell went over the resolution with council. Council will need to fill in the term of years, 4 or 6 and accept the \$110,000. Discussions were held about the appraisal, terms and potential concerns. Steve Crigger made a motion to accept the resolution for \$110,000 for a 6-year term. Peggy Hemmings seconded. Steve Crigger amended his motion to accept the resolution for \$110,000 for a 4-year term. Debbie Lyons seconded the amended motion.

Roll call:

Debbie Lyons Yes

Peggy Hemmings Yes

Dallas Cox Yes

Steve Crigger Yes

Edith Hampton Yes

Debbie Hager Yes

All were in favor.

#### Halloween Up Date

Mayor Skeens stated the town will be participating in the Trick-or-Treat drive through at Randolph Park Saturday, October 31<sup>st</sup>. Chief Lambert stated the time has been moved up one hour to start at 3 pm and end at 7 pm. The Fire and Police Departments will be out keeping a check on the town.

#### Permission to return offer on Water Meter Replacement VDOH

Mr. Kirkner stated an offer letter has been received from Virginia Department of Health to accept the town's proposal for \$577,000. The offer is the first step in VDH's commitment of inclusion into their "Intended Use Plan" and is contingent upon the Town meeting all conditions as set forth in the offer letter. The offer of \$173,000 would be forgiven as principal forgiveness and the town would achieve a loan with Virginia Department of Health for \$404,000. Payments would be estimated at \$1,700 to \$1,800 per month for 20 years. This project is to replace every meter in our system with radio read meters. Mr. Kirkner stated he was asking permission to sign under the conditions that money would be available and we can meet all conditions through the process. Dallas Cox made a motion for Mr. Kirkner to continue with the grant. Debbie Lyons seconded.

Roll call:

Debbie Lyons Yes

Peggy Hemmings Yes

Dallas Cox Yes

Steve Crigger Yes

Edith Hampton Yes

Debbie Hager Yes

All were in favor.

#### New Business

#### Budget Report

Mr. Kirkner stated that currently General Fund Revenues are 14%; Expenditures are 20%. Enterprise Fund Revenues are 25% and Expenses are 25%.

Appointment for Pepper's Ferry Board Member/Alternate

Mayor Skeens stated Steve Crigger was currently a board member for the town and recommended he be reappointed and Mr. Kirkner be an alternate. Peggy Hemmings made a motion to appoint Steve Crigger and Dallas Cox as alternate. Edith Hampton seconded.

Roll call:

Debbie Lyons Yes

Peggy Hemmings Yes

Dallas Cox Yes

Steve Crigger Yes

Edith Hampton Yes

Debbie Hager Yes

All were in favor.

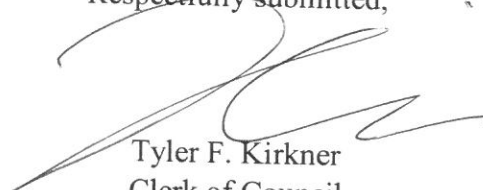
Things "Well done" by staff and departments

Mr. Kirkner commended David Nester and Michael "Bowser" Bowers for their work installing over 100 radio read meters in less than a week.

Public Comment

There were no public comments. Mayor Skeens adjourned the meeting.

Respectfully submitted,



Tyler F. Kirkner  
Clerk of Council