

**Town of Dublin  
Council Minutes  
April 17, 2025**

The Town of Dublin held its monthly meeting on Thursday, April 17, 2025 at 7:00 pm, in Council Chambers. Present: Mayor Debbie Lyons. Council members, Juliana Cox, Debbie Hager, Edith Hampton, Doug Poe, Jared Smith and Vice-Mayor Wayne Seagle. Others present: Town Attorney Trent Crewe, Town Manager and Clerk of Council Darrin Cullip, Chief of Police David King, Jr., Chief of Police Dean Russell, Treasurer Rebecca Wright, Assistant Treasurer Kimberly Dalton, Administrative Assistant Deanna Marshall and guest.

**Call to Order**

Mayor Lyons welcomed everyone and called the meeting to order.

**Pledge of Allegiance**

Mayor Lyons asked everyone to stand for the pledge of allegiance.

**Minutes of March 20, 2025 and Special Called Meeting March 28, 2025**

Mayor Lyons asked if there were any additions, corrections or deletions to the March 20, 2025 minutes. Doug Poe made a motion to approve the minutes. Edith Hampton seconded.

Roll call:

Doug Poe Yes

Wayne Seagle Yes

Juliana Cox Yes

Debbie Haga Yes

Edith Hampton Yes

Jared Smith Yes

All were in favor

Mayor Lyons asked if there were any additions, corrections or deletions to the Special Called Meeting on March 28, 2025 minutes. Doug Poe made a motion to approve the minutes. Edith Hampton seconded.

Roll call:

Doug Poe Yes

Wayne Seagle Yes

Juliana Cox Yes

Debbie Haga Yes

Edith Hampton Yes

Jared Smith Yes

All were in favor

### **Reports of Officials**

#### **Kimberly Dalton - Assistant Treasurer**

Kim stated she has been working with Edmonds Gov Tech Data Discovery team on the first phase of implementing new accounting software.

#### **David King, Jr. – Chief of Police**

Chief King stated the Drug-Take-Back is scheduled for Saturday, April 26<sup>th</sup> from 10 am to 2 pm at Martin's Pharmacy in Dublin.

#### **Darrin Cullip – Utility**

The Utility Department has been cutting trees across the road near Warehouse 112 and the clover leaf near underpass Exxon. There have been 100 meters replaced that were not working correctly.

#### **Dean Russell – Fire Chief**

Chief Russell thanked council for their continued support and asked where things stand on the fireman position.

### **Committee Reports/Authority Reports**

NRV Airport Commission - Mrs. Cox stated there had been two bids for the entrance and the audit was completed.

Pepper's Ferry (PFRWTA) - Mr. Seagle stated operations were strong.

Virginia's First (VFRIFA) - Mrs. Hampton stated the board met March 31<sup>st</sup> and Officers were elected. Laura Walters is Vice-Chair.

NRRA- Mrs. Lyons stated the board received report, over what was expected.

Mount Rogers Cigarette Tax Board – Mr. Cullip stated everything was good.

New River Regional Commission – Mr. Seagle stated the town was now recognized as a member.

### **Old Business**

There was no old business to discuss.

Mayor Lyons and Darrin Cullip asked Tye Kirkner to come forward and presented him with a plaque for his seven years of service to the town as Town Manager and Building Official.

### **New Business**

#### **Closed Session**

Mayor Lyons entertained a motion to go into closed session per Code of Virginia Section § 2.2-3711. Titles “Closed meeting authorized for certain limited purposes”. To address:

- Consultation with Legal Counsel Section 2.2-3711 A (8)
- Personnel Matters per Section 2.2-3711 A (1)  
Police Dept/Fire Dept & Sanitation
- Consultation with Legal Counsel Regarding Litigation 2.2-3711 A (7)

Jared Smith made a motion to enter into closed session. Wayne Seagle seconded.

Roll call:

Doug Poe Yes

Wayne Seagle Yes

Juliana Cox Yes

Debbie Haga Yes

Edith Hampton Yes

Jared Smith Yes

All were in favor

#### **Re-Entry**

Mayor Lyons entertained a motion to call the meeting back to order per Code of Virginia Section § 2.2-3712 D. titles “Closed meeting procedures; certification of proceedings”. Which certifies “that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirement under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body”.

Edith Hampton made a motion that only those items were discussed. Juliana Cox seconded.

Roll call:

Doug Poe Yes

Wayne Seagle Yes

Juliana Cox Yes

Debbie Haga Yes

Edith Hampton Yes

Jared Smith Yes

All were in favor

#### Town of Dublin Animal Ordinance

Mr. Cullip stated he has had several calls from citizens regarding if they can have chickens on their property. The ordinance has been updated with certain conditions. The ordinance specifies limitations on the number of chickens and standards for required enclosures and pens along with material that could not be used for pens or enclosures. No structure housing any such animal(s) shall be located nearer than fifty feet of any dwelling. The ordinance will also allow residents to keep two bee hives on their property. After some discussion Doug Poe made a motion to approve the ordinance. Edith Hampton seconded.

Roll call:

Doug Poe Yes

Wayne Seagle Yes

Juliana Cox Yes

Debbie Haga Yes

Edith Hampton Yes

Jared Smith Yes

All were in favor

#### Budget

Mr. Cullip stated the budget looked good. Some revenues came in higher than anticipated. Enterprise Fund was at 86% of revenues with expenses lower at 72%. Water/Sewer Capital Outlay Expenditures was higher at 89% because of several water repairs. The expenditures in the Street Department for a new signal controller cabinet would be offset by transferring funds from the Street Equipment to cover that expense.

### One Bag Challenge-April, May, June

Mayor Lyons reminded Council of the One Bag Challenge cleanup set for April 19th, May 17<sup>th</sup> and June 21<sup>st</sup> from 9 am to 11 am. Equipment will be supplied; bags, gloves vest and grabbers.

### Info from town of Pulaski on sewer main to Peppers Ferry

Mr. Cullip stated there were two engineering firms interviewed and one was hired to perform more examinations to the main sewer line from the Town of Pulaski to Radford. There will be some work on the line which will incur costs over the next couple of years. Town of Pulaski will be handling most of the work and will be seeking grants or loans to finance the project. Dublin Town staff will be offering its assistance for the portion of the line owned by the Town of Dublin.

### Lease Agreement with Squad 10 on Fire House Property and MOU

Mr. Cullip stated a draft lease agreement and Memorandum of understanding (MOU) has been received from Pulaski County on housing the County's Squad 10 at the Dublin Fire Department. The space at the department will be leased for one dollar a year to the County. The County will be responsible for building maintenance and upkeep. The MOU states Dublin will pay part of a firefighter's salary to help man the Squad 10 facility and to work out of the Dublin Fire Department. Doug Poe asked that the agreement be amended to include provisions for the Dublin Volunteer Fire Department to continue to have access and use of the building. Trent Crewe, Town Attorney stated that this needs to be included in the lease and MOU to specify they can occupy the premises and provide fire services. Both the Lease and MOU were referred to the Town Attorney for further talk with the County.

### MOU agreement Building Inspections

Mr. Cullip stated council had before them a draft agreement to allow the County to administer building code enforcement for the Town of Dublin. The agreement states the County will issue building permits; make inspections and perform all duties required of a local building department in the Town. The Town will be paying the County \$37,500 per year which will help pay one-half of the salary of a building inspector. All permits obtained before the agreement will go into effect. Doug Poe made a motion to approve the MOU agreement. Juliana Cox seconded.

Roll call:

Doug Poe Yes

Wayne Seagle Yes

Juliana Cox Yes

Debbie Haga Yes

Edith Hampton No

Jared Smith Yes

Vote: 5-Yes; 1-No

Town of Dublin Recreation building

Mr. Cullip stated he had received a call from someone wanting to purchase the rec building on Dunlap Road. After some discussion council decided not to sell the building after the Recreation Department was through with it. Edith Hampton made a motion not to sell but rent the rec building upon terms to be negotiated. Debbie Hager seconded.

Roll call:

Doug Poe Yes

Wayne Seagle Yes

Juliana Cox Yes

Debbie Haga Yes

Edith Hampton Yes

Jared Smith Yes

All were in favor

Meeting Schedule Change for Jun Tenth

Mr. Cullip stated offices would be closed on June 19<sup>th</sup> for the Jun tenth holiday which is the date of the next council meeting. After discussion council agreed to move the June council meeting to Wednesday, June 25<sup>th</sup>.

Flag Ceremony

Mayor Lyons stated the Flag Ceremony will be held on Friday, July 4th, 9 am at Town Hall.

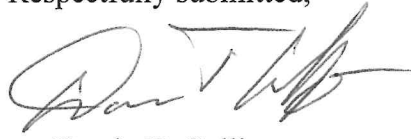
Recognition of service Sgt. Anthony Isom

Mayor Lyons and Darrin Cullip asked Sgt. Isom to come forward and presented a plaque for his three and half years of service to the town as patrolman and sergeant in the Dublin Police Department.

**Public Comment**

There were no public comments. Mayor Lyons adjourned the meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Darrin T. Cullip', with a stylized flourish at the end.

Darrin T. Cullip  
Clerk of council